

The NORTH LITTLE ROCK AIRPORT Commission meeting was held at noon on Thursday, May 19, 2011 in Conference Room A of the City Services Building.

Chairman Mark Halter called the meeting to order.

Skipper Polk called roll, and the following Commissioners were in attendance: Jim Julian, Toby Burkett, Matt Chandler, Brad Hughes, Mark Halter. Rick Ashley and Don Blakey were absent.

The Commission voted unanimously to excuse Mr. Blakey and Mr. Ashley's absence.

MINUTES

Mr. Burkett motioned to accept the minutes from the previous commission meeting, as well as the special session meeting. Brad Hughes seconds. The motion passed.

BUDGET REPORT

Operations Director Clay Rogers goes through financial statement. Mr. Polk announces starting July 1st, the airport will be receiving \$35,000 from the electric department, and \$70,000 a year starting January 1st, 2012.

Jim Julian moves to approve the budget. Toby Burkett seconds. The motion passes.

OLD BUSINESS

HOMSLEY'S LEASE

Mr. Polk outlines Homsley's lease, and his new possible location. Jason Carter discusses how the lease works, and wonders if there's a use restriction. Mr. Polk suggests we give Homsley a new 1 year lease. Mr. Polk will discuss options with Mr. Carter (legal) and Carol Canino. Mr. Polk will email Canino's lease to Mr. Carter

BARRETT'S LEASE

Mr. Polk has sent new lease draft to Barrett, but has not heard back. Mr. Polk added in new policies pertaining to the tie down policy, and keeping the property clean. Mr. Chandler raised a question about section 11, the Assignment clause. Mr. Chandler asks what happens if a new FBO wants to come in, or if Barrett wants to retire before the end of the 15 year lease. The commission discusses ways to adjust the language to be specific in case that happens. Mr. Chandler raises questions about section 11, appendix C, and section 4. Mr. Julian suggests adding in a line that Barrett only pays for tie downs used. The question is raised on if one tie down is used one day, does that constitute a month's rent. Mr. Polk says he and Mr. Rogers can keep an eye on the tie downs being used. Barrett owes us \$15 per tie down used, and it is up to Barrett to get payment from anyone using his tie downs. Mr. Polk suggests we fix lease and give Barrett 30 days to sign. Mr. Carter suggests we add in that Barrett is getting a deal on the tie downs to operate as an FBO. Mr. Carter also suggests we add in something to accommodate if Barrett wants to retire, to allow Barrett and the Airport a way out of the lease.

Mr. Carter talks about Van Cleese's lawsuit; says we'll have a hearing soon. Mr. Polk adds that Van Cleese hasn't paid rent.

DC-3

Paula has sent a letter to the owner, but hasn't heard back. Mr. Halter suggests we find out what it takes to get it off the property, what to do, how much it will cost, etc...wants options by next meeting. Mr. Carter says he will look into the legal aspect. Mr. Polk says he'll figure out when 15 days after the receipt of the letter to the owner would be.

NEW BUSINESS

Nothing to report.

SECURITY OFFICER'S REPORT

Nothing to report

SKIPPER'S REPORT

Next meeting we'll take a group photo of the commissioners to put up in the airport.

OPERATION DIRECTOR'S REPORT

Mr. Rogers says we put new reflectors along the delta runway. That should help until we can get new lighting.

Brad Hughes moves to adjourn the meeting. Mr. Burkett seconds.

The Meeting Adjourned.