

The North Little Rock Municipal Airport Commission meeting was called to order at noon on April 15, 2010.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners answered; Rick Ashley, Toby Burkett, Brad Hughes, and Mark Halter. Don Blakey and Jim Julian were absent.

Mr. Ashley motioned to excuse Mr. Blakey and Mr. Julian's absences. Mr. Hughes seconded the motion. The motion passed unanimously.

#### Minutes

After discussion, Mr. Burkett motioned to approve the minutes from the previous commission meeting with changes. Mr. Hughes seconded the motion. The motion passed unanimously.

#### Financials

Skipper Polk explained that the bond issue was approved and \$50,000 was allocated for airport equipment. To date, 22.5% of the budget is expended. Last year at the end of March, revenues received were \$21,000. Currently revenues received are \$25,000. Mr. Polk contributes this increase to aggressive collecting and an increase in fuel flowage.

The Commission discussed the purchase of a \$36,000 tractor.

#### Old Business

##### Lease update

Four tenants appear to be ready to donate their hangers to the Airport Commission after the City Council accepts the donated property.

#### New Business

KRKJ presented an offer for the Commission to purchase the Barrett hanger at a cost of \$50,000.

Mr Polk explained that the building needs a lot of work. He estimates the renovation costs at a minimum of \$25,000. Mr. Polk suggests a monthly lease to Barrett until a decision is made. He explained that grant funds will be available after July 1, 2010 and recommends possibly utilizing an 80/20 grant to build a new hanger.

The Commission with Mr. Polk discussed hanger options.

Mr. Polk advised against purchasing the hanger. Mr. Ashley tabled the topic until further research is completed.

Deborah Schwartz commenced conversations regarding the EAA building. They discussed building space and the road's location

The topic was tabled.

#### Grants

Mr. Polk notified the Commission that all of requested grants were approved.

Blake with Garver Engineering explained that a \$477,000 grant will be utilized for pavement rehab; Alpha and portions of the west ramp, pavement remarking, new expansion material and 1735 asphalt work.

He explained that runway 1735 will be closed for a couple of weeks and runway 523 will close for 10-15 days.

The Commission discussed a working schedule.

Blake explained that he anticipates bidding the project in late May and commencing construction in early June.

Mr. Ashley motioned, subject to Legal's approval, to approve the pavement rehab engineering design and construction contract. The task order will reference the master plan. Mr. Burkett seconded the motion. The motion passed.

#### CIP

The Commission discussed the IAP grant design and engineering services. The grant is contingent upon FAA approval and an independent fee analysis. Mr. Hughes motioned to approve the contract subject to Legal's review and an independent fee analysis. Mr. Burkett seconded the motion. The motion passed.

Kutchins and Associates presented Task Order 3/ Work Authorization to the Commission. The tasks include on-call services on an as needed basis and other general services.

Mr. Ashley motioned to approve the Task Order 3/ Work Authorization Contract, subject to a review by the Legal Department. Mr. Hughes seconded the motion. All members present, voted in favor of the motion.

Mr. Polk explained that the Sparrow Flying Club was interested in expanding their services to the North Little Rock Airport. The Club has requested a desk at the flight planning center. They have offered to pay tie-down fees.

Mr. Polk informed the Commission of Jim East's request to enlarge his hanger to accommodate a larger airplane. Mr. East will supply plans and an artist rendered drawing. Discussions determined that the lease rate will remain the same and Mr. East will reimburse the Commission its engineering expenses.

Mr. Hughes motioned to approve Mr. East's request to enlarge his hanger. Mr. Ashley seconded the motion. All members present voted in favor of the motion.

#### Security Report

Officer Honeycutt introduced the exchange officer, Chief A. Bruno. He has tagged several vehicles and campers. The Canada geese are back and he is trying to stay ahead of them number wise.

Officer Honeycutt commented on the perimeter road and stated that there have been no substantial complaints.

#### Manager's Report

Mr. Polk discussed the Van Cleve lease dispute. The Van Cleve's were presented 3 lease options to accept or reject and bring their property up to standards. Paula Jones informed the Commission that she received a letter from the Van Cleve's requesting clarification about a previous correspondence.

Mr. Polk discussed fence clearing, repairs and paving the perimeter road.

He asked the Commission to supply him with comments and/or questions regarding the minimum standard rules and regulations within 2 weeks.

After the Commission discussed the rules and regulations, Mr. Ashley motioned to adjourn. Mr. Burkett seconded the motion.

Meeting adjourned.